

## CUSTOMER SERVICE OFFICER - RETAIL

FULL TIME OR PART TIME NEGOTIABLE



Sovereign Hill is a dynamic group of museums presenting the mining, social, cultural and environmental heritage of the Ballarat region and its impact on Australia's history.

The Commercial and Operations Department comprises of Retail outlets, both internal and external to the Museum, Operations, Sovereign Hill Hotel, Front Entrance & Blood on the Southern Cross (BOSC).

We are looking for a Full Time or Part Time Customer Service Officer to work in our retail outlets - Gift Shop, Entrance Shop and Gold Museum. In this non-costumed role you will be required to process customer transactions efficiently, maintain stock levels, present an appropriate shop environment and interact with visitors on a daily basis.

To be successful you must have experience in a customer service or retail environment, excellent cash handling and P.O.S, an outgoing personality and the ability to communicate efficiently with all staff and visitors of Sovereign Hill. You must be available to work weekdays, weekends, public holidays and school holidays.

If this sounds like the opportunity you have been looking for please visit our website at [www.sovereignhill.com.au/careers](http://www.sovereignhill.com.au/careers) for more information including a full position description and information on how to apply.

**Applications close midnight Sunday 26 March 2017**

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*Applicants must be eligible to work in Australia and appointment is subject to satisfactory Police Record and Working with Children Checks.*